

**Minutes of Warsash u3a Committee Meeting held on Friday,
10th April 2026 at 10.45 in the Newbury Room, Victory Hall**

Present:- Catherine Hallam(CH), Rosemary Scott(RS), Kumi Coulthard(KC),
Jenny Hamer(JH), Pauline Hill(PH), Christine Matcham(CM),
Jan Cox(JC), Gill Lardner(GL), Lorraine Sexton(LS)

Apologies:- Rob Johnson(RJ), Laurie Page(LP)

CH welcomed the Committee to the meeting.

Minutes of the last meeting

These were approved and signed by CH.

Matters Arising from the Minutes

There were no matters arising.

Treasurer's Report – KC

The Financial Report was emailed to all members prior to the meeting. It was agreed at some stage to notify all u3a members how their annual subscription was spent eg hire of Victory Hall and the u3a magazine. KC mentioned there were only a few members who were not on email to receive the Newsletter and due to the high cost of postage it was not feasible to now send this by post. KC and PH to check which u3a associate members are affiliated to another u3a, which is their main one and do they know their number? CH suggested perhaps Jan Myatt may be able to help when checking members in at the meeting. PH to enquire if members and new members are eligible for Gift Aid. The bank charges are 42p per cheque if scanned, 50p if paid in at bank and 75p per £100 cash. KC mentioned it would be preferable to pay cash for anything under £30. It was agreed to explore the purchase of a Tap machine.

Membership Report – PH

There are 347 members including 3 new members this month. One has to sign their form and another has not

Group Leader's Report – CM

All Groups are performing well at the moment. Jan Myatt is arranging a visit to Buckingham Palace on Wednesday, 16th September, for an exhibition of the late Queen's clothes.

Speaker's Report – JH

The speaker this afternoon is Susan Parker Nutley giving a talk entitled “An Actors Life for me”. May's talk is on Africa called ‘Doctor Livingstone I presume’. We have speakers booked until June next year when any suggestions would be welcome.

New Committee – First Meeting

JC mentioned a Charity Report needed to be sent out within the next few days. CM mentioned that as Group Leader she requested any notices to be read out at the monthly meeting. LS offered to send out the agenda each month.

GL, as assistant Secretary to JC, had a list of queries to be clarified –

- Who books the hall for the year?
Secretary
- The renewal of CLA licence.
Check with RJ
- The maintenance of equipment.
PAT testing organised by CM
- Who is responsible for incident forms?
There is a Victory Hall Incident Form available with Chair.
CH will liaise with CM to produce a Warsash u3a Incident Form for all Group Leaders.

These queries were all answered satisfactorily.

AGM

RJ to be sent an amendment of the AGM minutes and to put on Website.

Chair's Discussion Points

The Health and Welfare notice to be discussed at next month's meeting.

It was agreed we would have a stall at this year's Summer Festival to be held on 4th July.

LP to get the forms and send to KC for payment. Neither CH, Chair, or RS, Vice Chair, will be available. LP as Vice Chair will organise for Warsash u3a.

Website

RJ to update the Policies to be approved by Committee.

Any Other Business

It is up to Group Leaders to send out notices of events from Head Office.

RS – Breakaway Group Policy was distributed to Committee members for their consideration. There are some matters arising which need clarification. CH, RS and CM will liaise and report back to Committee for further discussion in due course. CH would

contact Head Office for advice if necessary. We need to address some omissions in our guidelines and policies eg Code of Conduct for Trustees. CH to liaise and work with RJ to present to Committee for approval.

Date of Next Meeting

This will be held on Friday, 8th May 2026 at 10.45 in the Newbury Room, Victory Hall.